



Job Description - Director of Publicity

Support the VP of Membership and the board in providing services to the ETPMI board in support of its functions.

Requested skills:

Microsoft Office products

Good oral and written communication skills

Project Management education or experience

Duties:

The Director of Publicity will assist the VP of Membership and other board members in providing publicity for ETPMI functions, including:

Newspaper notices

Advertising in other formats

If you are interested in this position please contact Mark Smith, Director of Volunteers at [volunteers@etpmi.org](mailto:volunteers@etpmi.org).